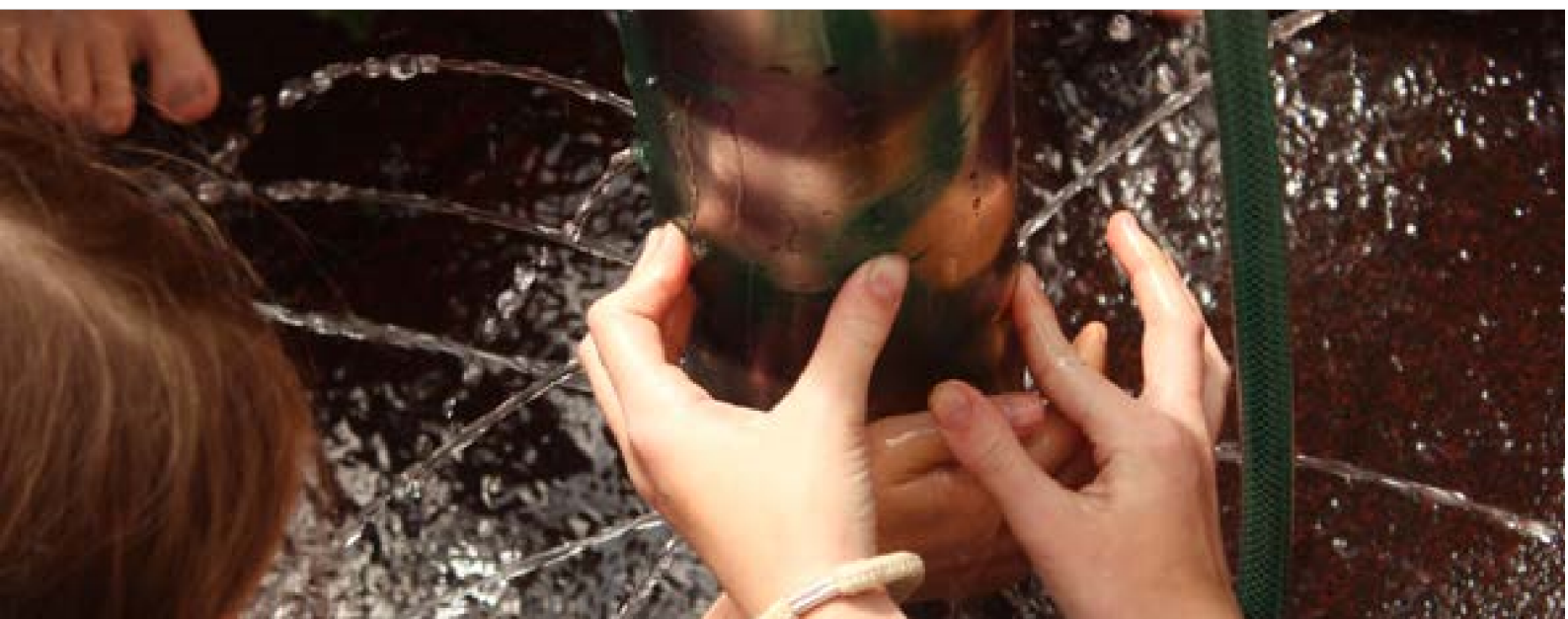


New Team Member Opportunity



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Role Responsibilities



Urban Junction / Ignite Team Member Opportunity

Urban Junction/Ignite is a welcoming, lively, outward-looking church with a very active community centre. Our spiritual core is rooted in worship, community, transformation and mission – exploring what it truly means to follow Jesus in today's world. We're a community that values innovation, belonging, conversations, and making a practical difference – deepening our personal faith in the process.

We are looking to recruit someone to help shape the life of our community going forward. We would like someone to further develop our educational, social and faith-based projects in partnership with the local community. Urban Junction/Ignite is a part of the Methodist Church in Ireland (MCI).

You will be joining a community who share and participate in all activities, roles and responsibilities, embodying our commitment to the priesthood of all believers. You will be responsible for specific areas but will collaborate weekly with other team members for support, development of new ideas, pastoral oversight, prayer and programme coordination.

You will be part of a small team of 3 part-time workers, and your focus will be on the following areas:

COMMUNITY DEVELOPMENT

- Programme development: investigating new opportunities for mission / community support.
- Facilitating and supporting existing outreach programmes:
 - After-school clubs (primary & secondary)
 - Adult friendship groups
 - Parent and toddler group
 - Bible studies & other small groups
 - Ignite activities
- Maintaining supportive relationships with linked groups:
 - Foróige Youth Club from local IPAS Centre
 - Men's shed
- Ethos of collaboration. Recognition that relationship is more important than activities.
- Welcoming and supportive to all.

CENTRE MANAGEMENT

- Tenants: ensuring that those who use the building are looked after, schedules are coordinated, and all required paperwork is completed.
- Facilities: making sure the premises are compliant with all relevant codes and are a welcoming and effective centre for a wide variety of activities.
- Organise training for staff / volunteers / members.
- Foster warm internal and external relationships.
- Ensure all programmes listed are well organised, publicised and run.
- Internal & external communications: social media, WhatsApp groups, newsletters, advertisements, notices, blog posts, website, etc.
- Collaborate on general office admin: eg grant applications, Garda vetting, GDPR etc



If you are interested in joining our church community and bringing new leadership, please complete an application form and send to marion.smith@urban-junction.com. Closing date for applications is 14 November 2025.

Role Specifications / Terms



Job Title:	Staff Team Member
Location:	Urban Junction, Blackrock, Dublin
Contract:	Permanent
Employer:	The Methodist Church in Ireland
Salary:	Methodist Church Lay Worker Scale
Hours of Work:	10-15 hours per week – core work hours are midweek but some evening and weekend work may be required, eg Sunday morning services. Days and hours to be agreed prior to contract.
Expenses:	All reasonable expenses paid in line the MCI expenses policy
Holiday Entitlement:	20 days annual leave entitlement per year plus bank holidays (pro rata)
References / Vetting:	Appointment will be subject to satisfactory Garda Vetting and references
Probationary Period:	Subject to the satisfactory completion of a six-month probationary period
Responsible to:	Staff Team Leader
Completed Applications:	No later than 5pm on Friday 14 th November 2025
Interviews to be held by:	Week of 24 th November

The candidate will be required to be a committed Christian and in agreement with the MCI Statement of Faith and Code of Conduct. These are included below. Candidates must have the right to work in Ireland.

This appointment is subject to a satisfactory vetting disclosure, carried out on behalf of the Methodist Church in Ireland. For more information on Garda vetting, AccessNI Code of Practice; Disclosure Management, Rehabilitation of Offenders, GDPR, Security Child Protection and Adult Safeguarding Policies, please visit www.irishmethodist.org/safeguarding. These documents are also available on request.

Who We Are

We are an outward-looking church community in Blackrock, Dublin, exploring what it looks like to follow the life and teachings of Jesus. With the guidance of the Holy Spirit, we long to demonstrate God's love in the world.

We value authenticity, belonging, participation, learning from each other and creativity. We call Ignite our church family and Urban Junction our community centre.

Ignite

As Ignite community, we follow Jesus. Asking big questions and being shaped through participation, shared ownership, and holding space for each other to belong and grow. Each person plays a role in making this happen, bringing their energy, ideas, and skills to create something bigger than any one person.

We consider **worship, community, mission and transformation** as the key functions of who we are and what we do. We believe that these themes give us grounding, purpose, and direction.

What we believe is shaped by Methodist values—a focus on grace, justice, and practical faith lived out in everyday life. We hold to the historic Christian faith, including the Nicene Creed, while embracing a spirit of openness and dialogue. You can read more about [Methodist beliefs here](#).

Urban Junction

At the heart of our work is Urban Junction. For the past 25 years, it has served as an accessible and adaptable space for the community—for parent and toddler groups, coffee groups, homework clubs, and youth clubs, as well as two preschools and other community groups.

Together, Ignite and Urban Junction are dedicated to creating a culture of inclusion, faith exploration, and social impact. We are passionate about seeing lives transformed and communities empowered.

We are a part of the Methodist Church in Ireland and have good relationships with other organisations such as Praxis, Serve the City, Scripture Union, Places of Sanctuary Ireland, Irish Bible Institute, a number of overseas aid agencies and local groups like Blackrock Community Men's Shed, Troy Mental Health Social Club, and Foróige Youth services – giving us exciting opportunities to partner and work alongside others.

Anticipated Process

We are committed to bringing in a team well, so that they can comfortably get involved as members of the community and take on the roles fully equipped and informed. Ideally, this should start with visits to UJ to see the centre and joining in on a Sunday morning. To facilitate this, we think that the timeline to a handover of responsibility will look something like this:



- Recruitment Process:

Nov - Dec

- Planned onboarding of new leadership team:
(shadowing and working alongside existing members of Ignite as desired/needed)

Feb – Mar 2026

- Full handover:

Mar 2026

For more information on Urban Junction and Ignite please check out our:

Websites | urban-junction.com; ignitenetwork.ie

Social Media | Urban Junction and Ignite Network Online on Facebook and Instagram



Person Specifications

	ESSENTIAL	DESIRABLE
QUALIFICATIONS	<ul style="list-style-type: none"> Leaving Certificate, Leaving Certificate Applied or equivalent certification 	<ul style="list-style-type: none"> A nationally recognised qualification in an area relevant to the role, eg. social care, youth work, community development, etc.
EXPERIENCE	<ul style="list-style-type: none"> Minimum of 2 years' experience, either employed or as a volunteer in a relevant role Experience working on a team 	<ul style="list-style-type: none"> Experience of leading new initiatives Experience working in a community centre/project Experience managing staff or volunteers
SKILLS & KNOWLEDGE	<ul style="list-style-type: none"> Ability to share faith with those both familiar and unfamiliar with church Ability to build positive relationships with people of all ages and backgrounds Pastoral skills and an understanding of issues facing people today Able to imagine, develop and sustain new activities / events A team builder who can support and encourage volunteers Ability to work unsupervised and on own initiative, managing time well Good organisational and administrative skills Able to work as part of a team Good communication skills (online, oral and written) reflecting Christian values Understanding of safeguarding and child protection procedures Intermediate computer skills, including use of Word, Excel, PowerPoint and social media 	<ul style="list-style-type: none"> Ability to produce graphics, flyers, videos and other media content Further IT skills an advantage Creative skills such as music or art

PERSONAL/ CHARACTER

- Committed to Jesus being at the centre of all we say and do, acting as His “hands and feet in the world”
- Imaginative thinking, willing to try new things, adaptable
- Excellent interpersonal skills – emotional intelligence and empathy
- Patient and persevering
- Self-awareness
- Mature handling of conflict and difference
- Ability to live comfortably with tension of differences of opinions. Committed to fostering dialogue between divergent perspectives.
- Demonstrated ability to adapt to significant change in plans & direction
- Demonstrated commitment to team-working and collaboration
- Skilled at delegation and supporting others to complete activities

Methodist Church in Ireland

Statement of Faith

I Believe...

The Methodist Church, as part of the worldwide church, shares those core beliefs passed down from the time of the Apostles. Those beliefs are founded on the Bible and are summed up in the creeds, which are regularly used in Christian services of all denominations. The word “creed” comes from the Latin “credo”, meaning “I believe.” The two better-known creeds are the 4th-century Nicene Creed and this, the simpler Apostles’ Creed:

I believe in God, the Father almighty, Creator of heaven and earth.

I believe in Jesus Christ, his only Son, our Lord.

He was conceived by the power of the Holy Spirit and born of the Virgin Mary. He suffered under Pontius Pilate, was crucified, died, and was buried.

He descended to the dead.

On the third day, he rose again. He ascended into heaven and is seated at the right hand of the Father.

He will come again to judge the living and the dead. I believe in the Holy Spirit, the holy catholic Church, the communion of saints, the forgiveness of sins, the resurrection of the body, and the life everlasting.

Methodist Church in Ireland

Code of Conduct

Background

The Methodist Church in Ireland (MCI) is committed to its staff; to their development, and to supporting them fulfil their role as valued staff members within the organisation. It has a duty of care towards each staff member and is committed to acting with compassion, grace and pastoral concern at all times. Members of staff are encouraged to make every reasonable effort and intention to meet the standards of personal conduct within a work and social context as set out in this code of conduct.

Scope

This document is used at the recruitment and selection stage for all new staff whose roles have been identified as carrying an occupational requirement that the person appointed must be a Christian. It will be a condition of the offer of employment that the person appointed commits to this Code of Conduct.

This Code of Conduct also forms the basis of an understanding of behaviour and expectation of one another for all those existing staff working in MCI whose roles require to be undertaken by Christians.

All staff who are required to commit to the Code of Conduct will be required to reaffirm their commitment to this Code of Conduct as part of the annual appraisal process.

Applicants whose positions have been identified as carrying with them the occupational requirement that the post-holder must be a committed Christian, will also be asked to assent to our Statement of Faith (See Appendix 1). Staff in these roles will also be required to reaffirm their commitment to the Statement of Faith, as part of their annual appraisal.

Policy

In accordance with the beliefs and values of MCI, the following are examples of behaviours we would expect to find in all our staff whose roles have been identified as having the occupational requirement that the post holder is a committed Christian.

- Commitment to regular personal bible study and prayer
- Striving to grow in the fruit of the Spirit (love, joy, peace, patience, kindness, goodness, gentleness, faithfulness and self-control)
- Repentance of sin
- Willingness to give account of a living faith in Jesus Christ within settings and context appropriate to day-to-day responsibilities
- Regular commitment and participation in the life of a local church
- Abstaining from all activities, involvements, relationships and associations which would be at odds with the profession of Christian faith
- Compliance with policies and procedures to safeguard the welfare of all children, young people and vulnerable adults with whom we work

Should a situation develop where a staff member is suspected of an act or omission contrary to their commitment to this Code of Conduct, the Methodist Church in Ireland is committed to act in all situations with compassion, grace and pastoral concern, and make decisions based on these.

Such issues may be as the result of incapacity or an error of judgement rather than lifestyle choices or a pre-determined behavioural choice, and we will respond in a way that encourages restoration.

MCI also recognises that the Bible outlines specific behaviours as fundamental to Christian living and as such affirms traditional biblical views regarding relationships, marriage and re-marriage (as permitted in situations outlined in scripture), sexuality (namely that sexual intimacy is only to be expressed within marriage between a man and a woman), the sanctity of life (that God makes each one of us male and female according to his will and that life is sacred from conception to natural death) and Christian conduct.

Where a post has been identified as requiring that the post holder is a committed Christian, MCI would expect the post holder to act in accordance with these biblical views.

In situations where the code of conduct may have been contravened, MCI will sensitively respond within a context of grace and compassion, and in accordance with its disciplinary procedure, as time is taken to investigate and consider the circumstances of the situation.

This will mean the following will be factors that will be considered:

- The severity of the perceived misconduct
- Whether the incident is 'one off' or part of repeated behaviour or lifestyle
- Any mitigating circumstances
- The position of trust of the employee within MCI
- Christian maturity and understanding
- The treatment of similar instances of misconduct by other employees - if applicable
- The employee's length of service
- The extent of any 'live' disciplinary warnings
- Evidence of regret

The following is a non-exhaustive list of matters which are considered gross misconduct and which may result in the dismissal of an employee. This list should be taken as additional to the list of gross misconduct offences outlined in the disciplinary procedure contained in the Staff Handbook:

- Renouncing commitment / agreement with any part of the Statement of Faith and / or Code of Conduct
- Deliberate viewing or circulation of pornographic material or other offensive materials
- Repeated drunkenness or being under the influence of illegal drugs inside or outside of work
- Involvement in the occult
- Promotion of aims or beliefs that are contrary to the mission or beliefs of MCI as laid out in the Statement of Faith and Code of Conduct
- Membership of a group who oppose the MCI Statement of Faith or expresses views which are contrary to the Statement of Faith and Code of Conduct.
- Other activities outside formal working hours including those which render an employee either unsuitable for the type of work they do or which leads to a breach

of trust between employer and employee or where the employee damages the reputation of MCI or where it affects the performance of an employee in their particular role

It is understood that while every member of staff is vulnerable to behaviour which contravenes the code of conduct, our desire as an organisation is to inspire, encourage and build one another up in order to honour, obey and glorify God in our work. This code of conduct seeks to facilitate this aim.

